

Minutes of Bratton Fleming PTA
AGM held at School 7.30pm on Wednesday 30th October 2009

1. Apologies received:- Richard Jeffrey, Sharon Gibbs, Gail Ridd Jones, Niki Wheatley, Sarah Wakeham.
2. Present:- Sue Peckett, Jo Galbraith, Melinda Sharpe (treasurer), Jo Dunbavin, Alex Tunncliffe (vice chair), Annie Rawle, Alison and Jack Mullen, Debbie Harding (secretary), Sarah Jeffrey, Lucy Skinner, Rachel Zeale, Mandy Hewlett, Sarah Matthew.
3. Previous minutes approved and signed by Alex as vice chair.
4. Matters arising from the last minutes:- **An International cook book** to sell as a fundraiser - Sue has started the process by contacting our twinning schools for recipes. Some of the ingredients may be hard to obtain!! Mandy said that Shirwell had done one very successfully and will show Sue the end product. Alex to investigate Devon Council's print room costs. Further investigation to companies that may do a reduced rate for schools? Could be done for Christmas!!?? Sarah will ask at Lee Abbey who currently have 19 different nationalities staying with them! Perhaps a cook book with sections e.g. home and abroad, seasons etc. To be discussed further at next meeting. Henrietta has kindly offered to carry on with the **Nestle tops** again which is brilliant, thank you Henrietta. Secretary to send a thank you letter.
5. Chairman's report. None available as no Chairman in place.
6. Treasurers Report. Attached. Thank you Melinda and Sarah for verifying them. All agreed nearly £5,000.00 raised over the last year is an amazing amount for a small school. Discussion took place about the various events and how much fun they have been. At the present time the balance is £50.50 cash and £1324.84 in the bank.
7. Election of Officers:- **Chairperson** – Rachel Zeale **Vice Chair** – Alex Tunncliffe. **Treasurer** – Melinda Sharpe.(Assistance required to count money after events - Alex and Sarah volunteered). Bank details need to be amended. **Secretary** – Mandy Hewlett. **Publicity Officer** (to include providing the newsletter to Heather weekly) – Lucy Skinner. (Debbie to give Pippa's email for posters she had done previously.) Proposed by Sarah Jeffery and seconded by Jo. D.
8. Any other business:- **Bags2School** booked for 13th November 2009 at 2pm. Jo D asked if the PTA would consider joining in a **Mega draw** which will take place on 25th November. 1st prize £300 plus other prizes. All the PTA would have to do is to sell the tickets, keep the money and forward the stubs on to the draw organisers. Send out £2 worth to each family (68 no.) and have for sale at the Harvest Hamper event on 16th October and the Cake Stall on 22nd October. **Pub Quiz night** has been offered by the Landlord Sue to discuss dates etc. This will raise money to go towards **Tepee's** £300-400 cost approx. The **Arctic Explorer** that came to school recently has sent details about a trip he is planning and is looking for sponsorship. **Christmas Plum Puddings** would be offered for sale and the proceeds split between him and the school. All agreed it was a good idea. Alex to phone the **Big Sheep** to see if 30th Jan or 6th Feb 2010 was available for the whole school and family/friends evening. Melinda to ask if Steve would do a quiz for the night. People required taking money for attendance, quiz and raffle. Jack Mullen has done a terrific job on the PTA website must be advertised more on the newsletters. Add to PTA headed paper? Link to school's once the school one is re-vamped. Debbie to put Bish in touch with Jack to

enable this to happen. All decided Jack should receive remuneration for his work. Paid £10 a quarter year? Hessian school bags? Recyclable so fit in with school sustainability policy. £0.75p from Brain Fords then printed with school logo or design from children? Cost of printing to be explored. Sell for £2.50? All thought a good idea. T towels with children's picture of themselves – thought a lot of work for little return? Christmas cards everyone thought it a great idea but again printing costs to be explored. Jo D knows of a company but for only one or two designs. Can ask? Alex to ask Devon District print room for a quote? School wish list - More musical instruments please £200 for yukeles to set up a club and drum as we borrowed one previously. Tyre park on the slope above the court area approx. £3000. The children can help design it. PTA to donate £500. Proposed by Alex seconded by Lucy. Sue to investigate further funding and may ask the Composting group to help with the residue from trimming the front hedge (a volunteer day to do this will be set up) and for any money they may like to donate? Mandy suggested Steve Kebbles and Playlines for further funding. As the PTA is a charity there maybe further funding strings available for this sort of project. Further fundraising ideas were suggested. Gift Aid Madeline Jarrett from NCPTA would know more about this. Barn Dance, Bikeathon, Car treasure Hunt as well as the old Faithfull's Ferret racing, Chocolate Bingo and the Fairs.

9. Date of next AGM – 29th September 2010.

10. Date of next meeting 3rd November 2009.